



Motivated and enthusiastic person required for the post of

Activities Support Officer

In a small busy office, based at Easton & Otley College, Norwich.

The post includes office duties, co-ordination of the competitions programme and undertaking evening club visits. The ability to work independently, good organisational and communication skills required, with sound knowledge of Microsoft Office. Sense of humour essential.

Flexible, part time post (30 hours a week) including evening and weekend work. Starting salary £15,500 pro rata.

Please telephone 01603 731307 or email: rachel.cole@eastonotley.ac.uk
for an application form and full job description.

Closing date for applications Thursday 8th July 2016.

Norfolk YFC is a registered charity supporting rural young people.
www.norfolkyfc.org.uk